

Wage Rates For Selected Occupations

ALASKA DEPARTMENT LABOR

> Jay S. Hammond Governor

ANCHORAGE **FAIRBANKS** SOUTHEAST

331.2: (*49) HAM

JUNE 1978



BOREAL INSTITUTE

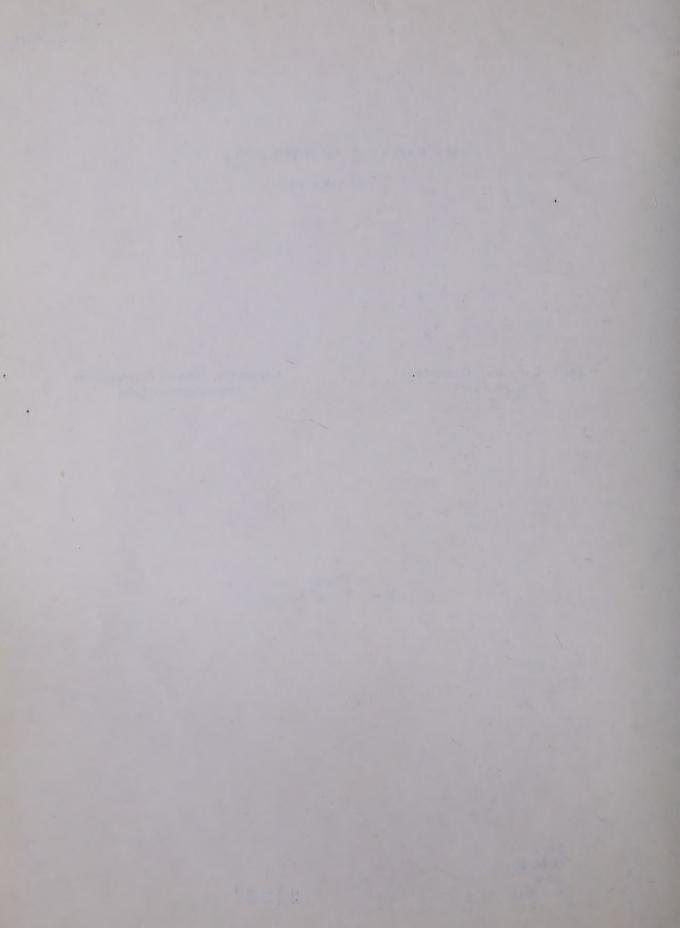
WAGE RATES FOR SELECTED OCCUPATIONS ALASKA 1978

Jay S. Hammond, Governor State of Alaska

Edmund N. Orbeck, Commissioner Department of Labor

John E. Post, Chief Research And Analysis

Rec'd: Aug 23/78
Order No.: Free
Price:
Acc. No.: Alaska, Dept. of Labor



WAGE RATES FOR SELECTED OCCUPATIONS

This publication presents the results of a June, 1978 survey of wages for the Anchorage, Fairbanks and Southeast Alaska areas conducted by the Research and Analysis Section of the Alaska Department of Labor. Sampled employers in each area were contacted by telephone and asked to report their average starting wages for selected occupations in manufacturing, non-manufacturing, trade and regulated industries. Data were collected from 343 firms in Anchorage, 137 firms in Fairbanks and 211 firms in Southeast, representing 126 occupations. Statewide, 691 firms were surveyed this year, compared to 805 surveyed in 1977. The occupations represented were expanded to 126 compared to 122 represented in 1977. For the purposes of this survey, average starting wage is defined as the gross dollar amount (before deductions) and excludes overtime pay unless the occupation requires it.

Occupational wage data occupies an obviously important spot in business and personal planning. Since a main ingredient of the cost structure of many industries is employees' wages, inquiries to local areas from prospective firms interested in plant location information are certain to include requests for selected occupational wages. Private individuals seeking employment in one or more occupations may compare wages among industries and by area. It is important that users of these data remember that this is a list of average <u>starting</u> wages for occupations which require some formal or informal training. Some of the employers in our sample emphasized that individuals possessing related experience beyond their training would be offered a higher wage than presented on this list.

Another source of wage data titled <u>Laborers' & Mechanics' Minimum Rates of Pay</u>, effective April 1, 1978, can be obtained from the Wage & Hour Division of the Alaska Department of Labor. This pamphlet lists the minimum wage rates to be paid mechanics, laborers, and field surveyors employed on public contracts.

The survey data listed in the ensuing tables show the high, low, and average wage for occupations having three or more responses. The asterisked figures represent a response from less than three firms, therefore these figures may be atypical for the occupation.

Occupational definitions appear in the appendix at the conclusion of the tables. These definitions are the same as the occupational definitions used in the Federal—State Occupational Employment Statistics (OES) survey program. The sample was chosen from firms reporting five or more employees in selected occupations in the OES manufacturing, non-manufacturing, trade, and regulated industries surveys for the Anchorage and Fairbanks area. For the Southeast area, firms with employment of one or more were surveyed.

Any questions concerning this publication should be directed to the Research & Analysis Section of the Alaska Department of Labor, phone number 465–4508.

THE DATA PRESENTED IN THE FIRST THREE TABLES SHOWS

THE HIGH, LOW, AND AVERAGE WAGE FOR EACH

OCCUPATION BY THE FOUR INDUSTRY BREAKDOWNS;

MANUFACTURING, NON-MANUFACTURING, TRADE, AND

REGULATED INDUSTRIES. THE FOURTH TABLE SHOWS ONLY

THE AVERAGE WAGE FOR EACH OCCUPATION BY INDUSTRY

BREAKDOWN FOR THE THREE AREAS SURVEYED.

AN ASTERISK (*) BY A NUMBER INDICATES THAT LESS THAN

THREE FIRMS GAVE WAGE DATA FOR THIS OCCUPATION.

TABLE I

ENTRY LEVEL WAGE DATA FOR SELECTED OCCUPATIONS
Anchorage, June, 1978

AND THE RESERVE AND		facturi			nanufactu		A	Trade		Reg		ries
OCCUPATIONS	High	Low	Avg.	High	Low	Avg.	High	Low	Avg.	High	Low	Avg.
MANAGERS & OFFICERS												
Mgr., Auto Parts							12.50	11.90	12,20*			
Mgr., Auto Service							11.90	10.12	11.01*			
Mgr., Restaurant							7.14	6.45	6.80*			
Mgr., Merchandise							14.88	10.12	12.50*			
1.0-1, 11-11-11-1												
PROFESSIONAL & TECHNICAL												
Pharmacist									12.00*			
Electrical & Electronic Tech.	20.00								9.00*	13.76	11.22	12.49
Engineer									11.19*			
Civil Engineer				10.91	8.93	9.92*						
Draftsman				11.98	4.00	7.43						13.27*
Operating Engineer												16.41*
Accountants & Auditors				9.42	4.26	6.95						9.26*
Professional Nurse				7.74	5.75	6.50						
Surveyor						14.45						
Flight Engineer												8.93*
Airplane Pilot										12.50	4.17	9.54
Dental Assistant						6.00*						
Buyer									4.50*			
CERTICE												
SERVICE Flight Attendant						1				0.70	3.99	(264
	12.95	4.00	6.98	5.50	3.50	4.34	7.00	4.80	5.71	8.72	3.99	6.36*
Janitors, Porters, & Cleaners Nurses Aide	12.93	4.00	0.90	3.30	3.30	5.31*	7.00	4.00	3.71			
Bartender						7.41*	7.00	3.75	5.95			
Waiter or Waitress				5.40	3.69	4.52	5.10	3.50	3.97			
Guards, Watchmen, Doorkeepers				5.00	4.00	4.33	3.10	3,50	3.91			
Physical Therapy Aide				3,00	7.00	5.00*						
Cook, Short Order						6.88*	6.11	3.15	3.93			
Butcher, Meat Cutter (Appr.)						0.00	0,11	3,13	8.70*			
Cosmotologist &/or Hairstylist									3.34*			
MAINTENANCE & PRODUCTION												
Mechanic, Auto							10.68	6.00	8.51	11.22	5.54	8.38*
Journeyman				13.60	12.00	12.80*						
Heavy Equipment Operator				16.55	10.00	13.51						
Heavy Equipment Mechanic						13.60*	12.99	12.00	12.50			
Body Repairman, Auto									16.05*			
Diesel Mechanic							12.80	11.00	11.64	14.47	12.27	13.70
Glazier									14.17*			
Apprentice						** ***			5.00*			
Journeyman				- 16		10.22*	0.45					
Maintenance Man, General Utility				5.46	3.70	4.58*	8.15	5.00	6.95			
Rotary Drill Operator				16.55	8.00	12.28*						
Roughneck				14.90	6.50	10.70*	4.90	2.15	2 72			
Lubeman, Fuel Pump Attendant Tire Fabricator &/or Repairman							4.90	3.15	3.73 5.00*			
Displayman, Window Trimmers									4.55*			
Deliveryman, Routeman	14.38	4.50	9.57	7.00	5.00	5.99	8.00	3.15	4.55₹ 5.69	11.13	6.55	9,21
Radio Mechanic	14.50	4.50	3.31	7.00	3.00	3.33	0.00	3.13	3.09	11.13	0.55	10.60*
Cleaner, Vehicle							5.00	3,15	4.05	9.69	8.94	9.32*
Painter, Maintenance						17.00*	3.00	3.13	4.03	7.07	0.54	3.32.
Optician, Disp. &/or Optician Med						17.00	7.14	4.00	5.05			
	ch.								2.02			
	ch.	5.50	8.75									
Pasteup Person Bagger (Apprentice)		5.50	8.75						3.30*			
Pasteup Person Bagger (Apprentice)		5.50	8.75 9.17						3.30*			
Pasteup Person	12.00						8.00	3.50	3.30* 5.28			
Pasteup Person Bagger (Apprentice) Offset Lithographic Operator Order Filler Industrial Truck Operator	12.00	4.50	9.17			13.60*	8.00	3.50				
Pasteup Person Bagger (Apprentice) Offset Lithographic Operator Order Filler	12.00	4.50	9.17 8.25*	13.28	10.00	13.60* 12.29	8.00 12.26	3.50 7.20				
Pasteup Person Bagger (Apprentice) Offset Lithographic Operator Order Filler Industrial Truck Operator	12.00 12.00 9.00	4.50 7.50	9.17 8.25* 11.61*	13.28	10.00				5.28			
Pasteup Person Bagger (Apprentice) Offset Lithographic Operator Order Filler Industrial Truck Operator Truck Driver Production Packager Foreman Non-Working, Excl. Serv.	12.00 12.00 9.00	4.50 7.50 9.50	9.17 8.25* 11.61* 10.99	13.28	10.00				5.28			15.00*
Pasteup Person Bagger (Apprentice) Offset Lithographic Operator Order Filler Industrial Truck Operator Truck Driver Production Packager	12.00 12.00 9.00 13.84 13.66	4.50 7.50 9.50 2.85	9.17 8.25* 11.61* 10.99 7.49	13.28	10.00	12.29			5.28			15.00*

TABLE I - Continued

ENTRY LEVEL WAGE DATA FOR SELECTED OCCUPATIONS
Anchorage, June, 1978

OCCUPATIONS		Hi	Manufac gh L	turing ow Avg.	Non- High	manufact	uring Avg.	High	Trade Low	Avg.	Reg	Low	ries Avg.
MAINTENANCE & PRODUCTION-	Cont	The state of	100			AL I	EVE Y	1 3	211		-	-	CHARLESTON
								5.00	3.50	4.28			
Stock Clerk, Sales Floo)I			4.35*				3.00	3.30	4.20			
Cannery Worker	1-La 12-			4.33*	12.50	E 00	0.60						
Chainman, Rodman &/or I	light Kee	eper				5.00	9.60						
Instrument Man					13.21	8.00	11.27						
Electrician													
Foreman							21.20*						
Journeyman					18.95	7.00	18.07						
Apprentice					16.90	12.32	12.89						
Carpenter				6.00*				6.90	6.50	6.72			
Journeyman					15.81	11.98	15.49						
Apprentice					12.32	6.00	10.85						
Plumber, Pipefitter													
Journeyman							17.90						
Roofer													
Foreman							16.85*						
Journeyman							15.40*						
Apprentice							11.48*						
Sheetmetal Worker							11.40"						
							10.00						
Journeyman							18.36						
Apprentice	1000						9.18*						
Asbestos & Insulation W	lorker												
Apprentice							11.49*						
Structural Steel Worker													
Foreman							19.25*						
Journeyman							17.25						
Apprentice							11.25*						
Lineman							22.25						
Journeyman							17.72						
Apprentice							11.19*						
OT DD TO LT													
CLERICAL										1.390			
Marker										4.95*			
Personnel Clerk										4.80*			
Dispatcher, Vehicle Ser	. Wrk.	9.		14.95*									
Rate Clerk													7.87
Bookkeeping & Billing M	fach, Ope	er.											5.00%
Ticket Agent	-										8.87	3.50	6.77
Transportation Agent											11.99	8.89	9.92
Dispatcher, Airplane											11.77	0.05	10.98
Secretary		7.50	5	95 6.75*	10.50	4.76	6.65			5.65*	7.87	6 25	
Teller		7.50	2.	J.J. 0./J.	6.96	4.76	5.47			J. 05*	7.87	6.25	7.31
Typist				7.00*	9.23								0.57
		11 00	,			4.18	5.85	0.01		- 0-		1414	8.57
General Clerk		11.38	4.	00 6.51	9.73	4.76	6.09	8.04	3.55	5.26	5.95	5.36	5.66
Stock Clerk, Strm/Whse					6.50	5.50	6.00*	11.75	3.50	5.83	6.29	5.75	6.03
Stenographer					6.00	5.40	5.70						
Credit Clerk					4.46	4.42	4.44*						
Keypunch Operator					7.44	4.61	5.59	5.50	4.50	5.00*			
Production Clerk							5.00*						
Clerical Supervisor							5.95*			5.40*			
Meter Reader					13.78	9.78	11.78*			J.40*			
Bookkeeper, Hand		7.74	Wall E	9,5 6.55	7.00	5.03	6.07	5.95	4.00	4 25			
Switchboard Operator		7.74	5.	0.33	5.95					4.25			
					5.95	3.15	4.69	4.80	4.35	4.58			
Cashier				MPO.TE			3.15*	7.22	3.25	4.51			
Shipping & Receiving Cl	erk	50.4	11.5	13.66*				6.40	4.50	5.71			
Accounting Clerk		6.50	6.	35 6.45				4.50	4.35	4.43	6.84	5.86	6.35
Credit Authorizer			Em-							4.35*			
SALES													
Salesman		14.42	6.	55 10.46	9.92	5.09	7.50*	14.05	4.25	8.11			7.59
Sales Clerk		12.72		50 7.53	3.30	3.15	3.23*	7.23	3.50	4.87			1.33.
			٥.	7.55	3,30	2.13	3.23"	1.20	3.50	4.07			

TABLE II

ENTRY LEVEL WAGE DATA FOR SELECTED OCCUPATIONS
Fairbanks, June, 1978

		Manu	facturi	no	Non	-Manufac	turing		Trade	9	Reg	. Indust:	ring
OCCUPATIONS	H	ligh	Low	Avg.	High	Low	Avg.	High	Low	Avg.	High	Low	Avg.
MANAGERS & OFFICERS Mgr., Restaurant Mgr., Merchandise										8.33* 5.46*			
PROFESSIONAL & TECHNICAL													
Reporters & Correspondents Electrical & Electronic Tech. Draftsman Accountants & Auditors				6.00*	9.92	6,67 10.42	8.29* 12.16*	10.00	8.00	9.00*	15.55	12.89	14.50
Nurse					23.07	10.42	6.85*						
Flight Engineer Airplane Pilot											9.52	7.50	7.50* 8.19
Radio Operator											6.00	5.00	5.50*
SERVICE Maid					4.25	3.55	3.95						
Janitors, Porters, & Cleaners Dental Assistant				6.88*	7.02	4.00	6.27 5.00*			4.00*			12.43*
Bartender					8.10	6.10	7.10*	8.50	8.10	8.37			
Waiter or Waitress Guards, Watchmen, Doorkeepers					3.60	3.55	3.58 4.85*	4.51	3.50	3.79			
Cook, Short Order Butcher, Meat Cutter (Appr.)										4.25* 8.92*			
Cook, Restaurant					7.30	6.50	6.95						
MAINTENANCE & PRODUCTION Dragman							13.50*						
Mechanic, Auto				10.00*			13.30*	14.27	5.00	8.10			12.27*
Stock Clerk, Sales Floor					16.11	10.07				7.73*			
Heavy Equipment Operator Heavy Equipment Mechanic					16.41	13.87	14.79 14.37*						
Diesel Mechanic Glazier					14.37	13.31	14.02			9.28*	13.02	11.00	12.10
Journeyman										15.85*			
Maintenance Man, General Utilit Radio & TV Repairman	у 5	.80	4.00	4.90*			12.50*						10.92*
Lubeman, Fuel Pump Attendant Tire Fabricator &/or Repairman					12.05	6.00	9.03*	4.00	3,50	3.81			
Chainman, Rodman &/or Lightkeep Electrician	er				12.00	10.00	11.00*						
Journeyman Carpenter					20.00	17.28	18.80						
Journeyman Plumber, Pipefitter						10.10	16.28						
Journeyman Roofer					17.42	12.19	15.06						
Journeyman Sheetmetal Worker							15.60*						
Journeyman Asbestos & Insulation Worker Lineman							11.39* 18.63*						
Journeyman Apprentice					18.95	17.28	18.12*			8.95*			
Deliveryman, Routeman Cleaner, Vehicle	10	.00	6.88	8.44*	6.00	5.50	5.75* 3.50*	11.53	6.00	8.34			11.88
Painter, Maintenance Bagger (Apprentice)							17.15*			3,15*			
Offset Lithographic Operator Truck Driver	10	.00	5.80	5.35* 6.90	14.88	7.50	12.90	12.13	7.00	9.88			
Production Packager				6.88*							1		
Foreman Non-Working, Excl. Serv Printer, Pressman				7.50*	21.20	17.03	19.19				14.99	12.38	13.69*
Chain Offbearer, Lumber Taxi Driver				5.80*	50% Com	nission							

TABLE II - Continued

ENTRY LEVEL WAGE DATA FOR SELECTED OCCUPATIONS Fairbanks, June, 1978

	Nanu:	Nanufacturing			Non-Manufacturing			Trade		Reg. Industries			
OCCUPATIONS		High	Low A	vg.	High	Low	Avg.	High	Low	Avg.	High	Low	Avg.
CLERICAL													
					4.76	4.65	/ 71.6						
Receptionist					4./0	4,65	4.71*						
Dispatcher, Vehicle Ser	vice Worker												12.63*
Dispatcher, Airplane													9.74*
Secretary			6.	00*	7.14	5.06	6.17						7.50*
Teller					4.76	3.87	4.34						
Typist					7.50	5.50	6.50*						
General Clerk			5.	%00×	7.90	4.11	5.26	6.50	4.60	5.55*			4.50*
Stock Clerk, Strm/Whse					8.47	6.65	7.56*	8.93	4.00	4.80			14.79*
Bookkeeper, Hand					8.93	4.58	6.44	0.55	4.00	4.00			14./9"
Switchboard Operator					0,73	4.30							
							4.80*						
Cashier			_					7.73	4.25	5.53			
Accounting Clerk			5.	00*									6.25*
Credit Authorizer										5.00*			
Passenger Service Agent													6.14*
SALES													
Salesman			6.	50*			5.36*	11.90	4.00	6.32			
							0.00.	11.50	7.00	0.52			

TABLE III

ENTRY LEVEL WAGE DATA FOR SELECTED OCCUPATIONS
Southeast, June, 1978

	Manufacturing				Non-Manufacturing			Trade			Reg. Industries		
OCCUPATIONS	High	Low	Avg.	High	Low	Avg.	High	Low	Avg.	High	Low	Avg.	
MANAGERS & OFFICERS													
Merchandise Mgr.							7.14	5.95	6.55*				
PROFESSIONAL & TECHNICAL													
Buyer							6,00	3.00	4.50*				
Accountants & Auditors				8,93	5.36	6.75							
Nurse, Professional				10.00	7.08	8.11							
Pharmacist							13.50	12.00	12.75*				
Draftsmen				9.00	6.58	7.79*							
Electrical & Electronic													
Technicians									7.00*	16.37	10.64	13.51	
Dental Asst.				6.55	9.00	5.18							
Helicopter Pilot												7.92	
Airplane Pilot										17.50	3.57	9.06	
SERVICE													
Janitors, Porters & Cleaners	8.43	6.32	7.68	7.03	4.50	5.77*			6.00*			7.009	
Maid				4.30	3.15	3.74							
Guards, Watchmen, Doorkeepers			7.50*						4.89*				
Bartender				9.58	5.75	7.92	8.00	4.10	6.95				
Butcher, Meat Cutter							9.50	5.00	7.00				
Waiter, Waitress				4.59	3.15	4.00	4.59	3.00	3.67				
Cook, Short Order						3.15*	5.59	3.15	4.36				
Cook, Restaurant				6.04	5.60	5.82*	6.50	3.60	5.43				
Cosmetologist/Hairstylist						60% *							
MAINTENCE AND PRODUCTION													
Mechanic, Auto	12.31	8.06	9.77			11.00	10.75	4.50	6.87				
Auto Body Repairman									6.00*				
Engineering Equpt. Repairman	9.95	9.47	9.71*						13.13*				
Marine Mechanic							7.00	4.50	5.83				
Truck Driver	10.18	8.75	9,49			16.07	9.10	5.00	6.59				
Carpet Cutter & Layer									10.00*				
Carpenter	12.31	8.60	10.46*	18.21	12.00	15.84							
Cleaner, Vehicle						3.50*	2 50						
Deliveryman, Routeman Electrician	12.31	7.99	10.15*	18.95	11.34	17.05	7.50	4.10	5.90			9.25	
Foreman, Non-wkg.	14.45	12.70	13.87	17.56	5.95	11.76*							
Mechanic, Equipment	14.43	12.70	9.95*	17.50	2.73	11.700							
Heavy Equpt. Operator	12.31	9.72	10.90	15.00	13.93	14.60*							
Industrial Truck Op.	12.31	10.32	9.08	13.00	13.73	14:00							
Lineman, Telephone		20102	,,,,	16.90	7.00	13.22				12.50	7.00	9.75	
Lineman, TV						10111				12.50	,,,,,	8.50%	
Machinist	12.31	8.60	10.46*										
Maintenance Man, Gen. Utility				5.00	3.15	4.08*			4.50*				
Millwright	12.31	8.60	10.58										
Oiler			8.60*										
Painter, Maintenance	9.13	8.60	8.87*										
Plumber, Pipefitter	12.31	8.60	10.46*			16.50*							
Production Packager			6.80*						7.50*				
Sheetmetal Worker						18.36*							
Taxi Driver	10.01	0 (0	10 / 6:	0.50	0.00	40-50%							
Welders & Flamecutters	12.31	8.60	10.46*	9.50	8.00	8.75*	2 0-	2.15	2 20				
Bagger							3.25 5.36	3.15 3.25	3.20 3.85				
Lubeman, Fuel Pump Attendant Stock Clerk, Sales Floor							7.50	3.25	4.80				
Baker, Bread & Pastry							7.50	3.00	5.10*				
Chain Offbearer, Lumber	9.22	8.15	8.95						J.10^				
Chaser, Lumber	9.38	8.88	9.13*										
Chokerman, Lumber	9.15	8.37	8.83										
Crane, Derrick, Hoist	7.23	0.57	0,05			12.10*							
Faller, Bucker	17.50	9.32	12.54										
Hook Tender	11.68	10.21	10.88										
Pondman, Lumber	10.80	9.41	9.51										
Rigging Slinger	10.45	9.53	9.70										

TABLE III - Continued

ENTRY LEVEL WAGE DATA FOR SELECTED OCCUPATIONS Southeast, June, 1978

	Manufacturing			Non-Manufacturing				Trade	2	Reg. Industries		
OCCUPATIONS	High	Low	Avg.	High	Low	Avg.	High	Low	Avg.	High	Low	Avg.
MAINTENANCE & PRODUCTION-Cont.												
Tester	8.28	8.27	8.28*									
Yarder Engineer			10.90*									
Fish Cleaner, Butcher	5.75	4.50	5.04									
Cannery Worker			4.56*									
Line Service Attendant												9.07*
Ordinary Seaman			9.77*							10.31	9.52	9.92*
CLERICAL												
Keypunch Operator			5.78*									
Stenographer				7.14	6.07	6.61						
Accounting Clerk	6,28	5.78	6.03									
Bookkeeper, Hand				5.00	4.17	4.59*			6.00*			
Cashier									4.71			
General Clerk				8.18	5.65	6.92*			5.42			
Receptionist				9.75	6,40	8.08*						
Reservations Agent												6.64*
Secretary	7.40	7.00	7.20*	7.74	4.75	6.30						
Switchboard Operator						8.50*						
Ticket Agent										6,84	4.50	5.57
Teller				7.75	4.17	5.15				0.00	4.50	3.3.
Typist			5.78*		1127	3.13						
Shipping & Receiving Clerk			31,0						5.00*			
Stock Clerk, Strm, Whse.				15.28	6,60	10.94*	7.50	4.00	5.39			
Dispatcher, Airplane				13,20	0.00	10.74"	7.50	4.00	3.33			4.00*
Marker									4.00*			4.00^
· Meter Reader						11.03*			4.00*			
Rate Clerk, Freight						11.00%						4.90*
Dispatcher, Vehicle Service				4.00	3.15	3.58						4.90*
SALES												
Salesman						6.60*			6.53			
Sales Clerks			5.00*			0.00%			0.55			
CALCO GIGIND			5.00%									

TABLE IV

AVERAGE ENTRY LEVEL WAGE DATA FOR SELECTED OCCUPATIONS For Anchorage, Fairbanks and Southeast June, 1978

ANCHORAGE FAIRBANKS SOUTHEAST OCCUPATIONS Mfg. Non-Mfg. Trade Non-Mfg. Trade Reg. Ind. Reg. Ind. Mfg. Mfg. Non-Mfg. Trade Reg. Ind. MANAGERS & OFFICERS Mgr., Auto Parts Mgr., Auto Service 12.20* Mgr., Restaurant 6.80* Asst. Mgr., Restaurant Mgr., Merchandise 8.33* 12.50* 5.46* 6.55* PROFESSIONAL & TECHNICAL Engineer Civil Engineer 11.19* 9.92* 4.50* Buyer 4.50* Accountants & Auditors 6.95 12,16* 6.85* 6.75 8.11 Nurse, Professional Pharmacist 6.50 12.00* 12.75* Draftsman 7.43 8,29 7.79* Electrical, Electronic Tech. 9.00* 9.00* 14.50 7.00* 13.51* Surveyor Dental Assistant Flight Engineer 14.45 5.00* 6.00* 5.18 8.93* 7.50* Airplane, Pilot 8.19 9.06 Helicopter Pilot Radio Operator Operating Engineer 7.92* 5.50* 16.41* Reporters & Correspondents 6.00* Janitors, Porters & Cleaners 6.98 4.34 5.71 6.88 6.27 4.00* 12.43* 7.68 6.00* 7.00* Maid 3.95 3.74 Guards, Watchmen, Doorkeepers 4.33 4.85 4.89* 7.50* Bartender Butcher, Meat Cutter Waiter, Waitress Cook, Short Order 7.41* 5.95 7.10% 8.37 7.92 6.95 8.70* 7.00 3.67 8.92 4.52 3.97 3.58 3.79 4.25 4.00 6.88* 3.93 3.15* 4.36 Cook, Restaurant Cosmetologist & Hairstylists Physical Therapy Aide 6.95 5.82* 5.43 3.34 5.00* Flight Attendant Nurse's Aide 6.36* 5.31* MAINTENANCE & PRODUCTION Auto Mechanic 8.51 8.38* 10.00* 8.10 12.27* 9.77 11.00 6.87 Journeyman 12.80* Auto Body Repairman Diesel Mechanic 16.05* 6.00* 11.64 13.70 14.02 9.28* 12.10 Engineer Equipment Mechanic Equipment Mechanic 9.71* 13.13* 14.37* 11.33 9.95* Marine Mechanic Radio Mechanic Truck Driver 5.83 10.60* 10.99 12.29 10.44 6.90 12.90 9.88 9.49 16.07 6.59 Asbestos & Insul. Worker Journeyman 18.63* Apprentice Carpet Cutter & layer 11.49* 10.00* 6.00* 6.72 10.46* Carpenter Journeyman 15.49 16.28 15.84

10.85

Apprentice

TABLE IV - Continued

AVERAGE ENTRY LEVEL WAGE DATA FOR SELECTED OCCUPATIONS For Anchorage, Fairbanks and Southeast June, 1978

ANCHORAGE FAIRBANKS SOUTHEAST Mfg. Non-Mfg. Trade Reg. Ind. OCCUPATIONS Mfg. Non-Mfg. Trade Reg. Ind. Mfg. Non-Mfg. Trade Reg. Ind. MAINTENANCE & PRODUCTION - Cont. Chaser, Lumber Chokerman, Lumber Faller & Bucker Hook Tender 9.13* 8.83 12.54 10.88 Pondman, Lumber Rigging Slinger 9.70 Tester Yarder, Engineer 8.28* 10.90* Fish Cleaner & Butcher 4.35* Cannery Worker Line Svc. Attendant 4.56* 9.07* Ordinary Seaman Display Man, Window Trimmers 9.77 9.92* 4.55* CLERICAL Bookkeeping & Billing Machine Operator Keypunch Operator 5.00* 5.78* 5.59 5.70 5.00* Stenographer Accounting Clerk 6.61 6.45 4.43 6.35* 5.00* 6.25* 6.03 Bookkeeper, Hand 6.55 6.07 4.25 6.44 4.59 6.00 Cashier General Clerk 4.51 5.26 5.53 5.55* 4.71 5.42 3.15* 6.51 6.09 5.66* 5.00 5.26 4.50* 6.92* Credit Authorizer Credit Clerk Personnel Clerk 4.35* 5.00* 4.44* 4.80 Receptionist 8.08* Reservations Agent Secretary Switchboard Operator 6.64* 6.75* 7.31 6.65 5.65* 6.00% 6.17 7.50* 7.20 6.30* 4.69 4.58 8.50* Ticket Agent Teller 6.77 6.14* 5.57 5.47 5.85 4.34 6.50* 5.15 Typist 7.00* 8.57 5.78 Clerical Supervisor Meter Reader, Util. Production Clerk 5.95* 5.40* 11.78* 11.03* 5.00* Stipping & Receiving Clerk Stock Clerk, Strm. & Whse. Dispatcher, Airplane Transportation Agent Dispatcher, Vehicle Svc. Wkr. 13.66* 5.71 5.00* 6.00% 5.83 6.03* 7.56* 4.80 14.79* 10.94* 5.39 10.98* 9.74* 4.00* 9.92 14.95* 12.63* 3.58 Marker 4.95* 4.00* Rate Clerk, Freight 7.87* 4.90* SALES Salesman 7.50* 8.11 7.59* 6.50* 5.36* 6.32 6.60* 6.53

Sales Clerk

7.53

3.23*

4.87

5.00*

TABLE IV - Continued

AVERAGE ENTRY LEVEL WAGE DATA FOR SELECTED OCCUPATIONS For Anchorage, Fairbanks and Southeast June, 1978

		ANCH	ORAGE			FAIR	BANKS			, SOUTHEAST				
OCCUPATIONS	Mfg.	Non-Mfg.	Trade	Reg. Ind.	Mfg.	Non-Mfg.	Trade	Reg. Ind.	Mfg.	Non-Mfg.	Trade	Reg. Ind		
MAINTENANCE & PRODUCTION - Cont.														
Cleaner, Vehicle			4.05	9.32*		3.50*				3.50				
Craneman, Derrickman, Hoistman										12.10*				
Deliveryman, Routeman	9.57	5.99	5.69	9.21	8.44	5.75*	8.34			at '	5.90	9.25*		
Dragman		01 004				13.50*								
Electrician, Foreman		21.20*				10 004			10.15	17 05				
Journeyman Apprentice		18.07 12.89				18.80*			10.15	17.05				
Foreman, Nonwkg., Excl. Svc.	14.68*	16.83*				19.19		13.69*	13.87	11.76*				
Glazier	14.00^	10.03*	14.17*			19.19	15.85*	13.09*	13.07	11.70*				
Journeyman		10.22*	14.1/~				13.63							
Apprentice		10.22"	5.00*											
Heavy Equip. Mechanic		13.60*	12.50			14.79								
Heavy Equip. Operator		13.51	12130			14.37*			10.90	14.60*				
Industrial Truck Opr.	11.61*	13.60*				24137			9.08	14.00.				
Instrument Man		11.27							,,,,,					
Lineman, Telephone														
Journeyman		17.72		.13,29		18.12*				13.22		9.75*		
Apprentice		11.19*		.23 .23		10111				13,44		, , , , , , ,		
Lineman, Television												8.50*		
Machinist	7.28								10.46*			0,30		
Maint. Man, Gen. Utility		4.58*	6.95		4.90*			10.92*	20.40	4.08*	4.50*			
Millwright		-						200,2	10.58	1,000	1.50			
Offset Lithograph Opr.	9.17				5.35*				20.50					
Oiler									8.60*					
Order Filler	8.25*		5.28											
Painter, Maintenance			17.00*			17.15*			8.87*					
Pasteup Person	8.75													
Plumbers & Pipefitters														
Journeyman		17.90				15.06			10.46*	16.50				
Printer, Pressman					7.50*									
Production Packager	7.49				6.88*			,	6.80*		7.50*			
Roofer, Foreman		16.85*												
Journeyman		15.40*				15.60*								
Apprentice		11.48*												
Rotary Drill Operator		12.28*												
Roughneck		10.70*												
Sheetmetal Worker														
Journeyman		18.36*				11.39				18.36				
Apprentice		9.18*												
Structural Steel Wkr.														
Foreman		19.25*												
Journeyman .		17.25												
Apprentice		11.25*												
Taxi Driver						40-50%				40-50%				
Tire Fabricator & Repairman			5.00*			9.03*	5.00*							
Welders & Flamecutters		,							10.46*	8.75*				
Bagger			3.30*				3.15*				3.20			
Lubeman, Fuel Pump Attendant			3.73				3.81				3.85			
Optician, Disp. & Optic, Mech.			5.05											
Stock Clerk, Sales Floor			4.28				7.73				4.80			
Chainman, Rodman, Lightkpr.		9.60				11.00*								
Baker, Bread & Pastry											5.10			
Chain Offbearer, Lumber	1				5.80*				8.95					

DEFINITIONS OF SELECTED OCCUPATIONS

MANAGERS & OFFICERS

Merchandise Manager — Formulates merchandising activities in wholesale or retail establishment. Determines mark-up and mark-down percentages necessary to insure profit, amount of merchandise to be stocked, and directs buyers in purchase of supplies for resale.

Wholesale Manager — Manages wholesale trade enterprize engaged in buying merchandise and selling it to retailers or to industrial or commercial consumers.

Manager, Automotive Parts Department — Manages retail automotive parts establishment or department of repair shop or service station. Requisitions new stock; verifies cash receipts and keeps sales records; hires, trains, and discharges workers. May sell parts.

Restaurant Manager – Supervises and coordinates the activities of workers in a restaurant.

PROFESSIONAL & TECHNICAL

Engineers — Persons concerned with practical application of physical laws and principles of engineering for the development and utilization of machines, materials, instruments, processes, and service.

Mechanical Engineer — Performs a variety of engineering work in planning and design of tools, engines, machines, and other mechanically functioning equipment; and oversees installation, operation, maintenance, and repair of such equipment, including centralized heat, gas, water, and steam systems.

Civil Engineer — Performs a variety of engineering work in planning, designing, and overseeing construction and maintenance of structures and facilities, such as roads, railroads, airports, bridges, harbors, channels, dams, irrigation projects, pipelines, power plants, water & sewage systems, and waste disposal units.

Pharmacist — Compounds and dispenses medications, following prescriptions issued by physician, dentist or other authorized medical practitioner.

Buyers — Buys merchandise for one or more selling departments. Allocates buying funds for specified periods to departments, analyzes past buying and selling records, considers current fashion & market trends to forecast sales and inventory levels, and prepares plans for buying merchandise.

Accountants & Auditors — Examines, analyzes and interprets accounting records for the purpose of giving advice or preparing statements and installing or advising on systems of recording costs or other financial and budgetary data.

Professional Nurse - Administers nursing care to ill or injured.

Real Estate Appraisers — Appraises improved or unimproved real property to determine its value for purchase, sale, investment, mortgage or loan purposes.

Computer Programmer – Converts symbolic statement of business, scientific and technical problems to detailed, logical flowcharts.

Draftsman — Prepares clear, complete and accurate working plans and detail drawings from rough or detailed sketches or notes for engineering or manufacturing purposes, according to specified dimensions.

Electrical & Electronic Technician — Applies electrical theory and related subjects to test and modify developmental or operational electrical machinery and electrical control equipment and circuitry in industrial or commercial plants and laboratories.

Surveyor — Surveys the earth's surface and oversees engineering survey parties engaged in determining exact location and measurements of points, elevations, lines, areas, and contours of earth's surface. Also to secure data used for construction, mapmaking, land valuation, mining and other purposes.

Dental Assistant — Assists dentist at chair, sets up patient and equipment; keeps records and related duties as required.

Physical Therapist – Applies techniques and treatments which help relieve pain, increase the patient's strength, and decrease or prevent deformity and crippling.

Flight Engineer — Makes preflight, inflight and postflight inspections, adjustments and minor repairs to insure safe and efficient operation of aircraft.

Airplane Pilot – Pilots airplanes for the transportation of passengers, freight, mail and other purposes.

SERVICES

Janitors, Porters and Cleaners — Keeps buildings in clean and orderly condition; may have additional duties and responsibilities such as tending furnace and boiler, performing routine maintenance activities, notifying management of need for repairs and additions and cleaning snow or debris from sidewalk.

Maid – Cleans rooms and halls in such establishments as hotels, motels, restaurants, clubs, depots, beauty parlors, and dormitories.

Guards, Watchmen and Doorkeepers — Guards industrial or commercial premises to prevent theft, fire, vandalism, illegal entry and infractions of rules; stand guard at entrance gate of industrial plant and grounds, warehouse, or other property to control traffic to and from buildings and grounds.

Bartender — Mixes and serves alcoholic and non-alcoholic drinks to patrons of bars following standard recipes.

Butcher, Meat Cutter – Cuts and prepares meat for cooking in hotels and restaurants, or for sale in wholesale or retail trade.

Waiter or Waitress — Serves food and/or beverages to patrons at table and/or counter, takes order from patron and makes out check. May set table with linen and silverware and take payment from patron.

Cook, Short Order — Prepares and cooks to order all kinds of food for consumption which require only a short time to prepare.

Cook, Restaurant – Prepares, seasons, and cooks soups, meats, vegetables, desserts, and other foodstuffs in restaurants. May order supplies, keep records and accounts, price items on menu, plan menu, etc.

Cook, Institutional – Prepares and cooks family style meals for crews, work crews, or residents and employees of institutions.

Cosmetologist and/or Hairstylist — Provides beauty services for customers. Styles, cuts, trims, shampoos, bleaches and dyes hair. Applies lotions and creams to customer's face and neck. Performs other services such as giving massages and polishing nails.

Flight Attendant — Renders variety of personal services conducive to safety and comfort of airline passengers during flight. Greets passengers, verifies tickets, records destinations and assigns seats. Explains use of safety equipment. Serves meals and beverages.

Nurse's Aide/Orderly — Assists in care of patients, under direction of nursing and medical staff, in bathing, transporting, bedding, reading of patient's temperature and pulse, cleaning room and other facilities, and related duties as required.

MAINTENANCE AND PRODUCTION

Auto Mechanic — Repairs and overhauls automobiles, buses, trucks and other automotive vehicles, which involve examining the vehicle and discussing it with the customer.

Auto Body Repairman — Repairs damaged bodies and body parts of automotive vehicles, such as automobiles and light trucks, and also examines damaged vehicles and estimates the cost of repairs.

Diesel Mechanic — Repairs and maintains diesel engines used to power machines, such as autos, buses, trucks, ships, electric generators, and construction machinery, using hand tools, precision-measuring instruments, and metal-working tools.

Engineering Equipment Mechanic — Analyzes malfunctions and rebuilds, repairs, and adjusts heavy construction equipment other than internal combustion engines, such as cranes, power shovels, scrapers, paving machines, motor graders, rock crushers, trench-digging machines, conveyors and bulldozers.

Offset Lithographic Press Operator, Sheet, Roll or Web Fed — Makes ready and operates offset printing press to print single and multicolor copy from lithographic plates, examining job order to determine press operating time, quantity to be printed, and stock specifications.

Radio Mechanic — Tests and repairs stationary, mobile, and portable radio transmitting and receiving equipment and two-way radio communications systems, as for ship-to-shore, service and emergency vehicles, in accordance with diagrams and manufacturers' specifications, using hand tools and electrical measuring instruments.

T.V. and Radio Service and Repairer — Repairs and adjusts radio and television receivers, phonographs, tape recorders, and other electronic audio equipment. May specialize in one area of repair and be designated radio repairman, tape recorder repairman, etc.

Gas and Electric Appliance Repairer — Installs and repairs gas and electric meters, regulators, appliances and equipment using manometers, voltmeter, hand tools, and pipe-threading tools.

Merchandise Displayer and Window Trimmer (Decorator; Advertising Display Rotator; etc.) — Include in this group workers concerned with planning and executing commercial displays, such as those in windows and interiors of retail stores and those used in trade exhibitions.

Truck Driver — Drives truck or tractor-trailer to transport materials to and from specified destinations such as railroad stations, plants, construction sites, or within industrial yards.

Asbestos and Insulation Worker — Performs duties concerned with covering and lining structures with asbestos, cork, canvas, tar paper, magnesia, and related materials using saws, knives, rasps, trowels, and other tools and implements.

Carpet Cutter and/or Layer — Measures, marks, cuts and lays carpet, rugs, and linoleum to size using floor dimensions or diagrams.

Carpenter — Performs the carpentry duties necessary to make or repair wooden structures, structural members and fixtures and equipment, using carpentry tools and wood working machines.

Vehicle Cleaner — Cleans interior and exterior of transportation vehicles, such as automobiles and buses. Washes automobiles or vehicles, sweeps and cleans interior of the vehicles; may polish automobile body.

Craneman, Derrickman, Hoistman – Operates various kinds of cranes and hoists to lift, move, and load materials, machines and products.

Deliveryman, Routeman — Drives truck or other vehicle to deliver, sell, pick-up and display merchandise and products. Operates within a specified locality or over an established local route. May solicit new business. May collect money for items delivered. May gather coins and refill vending machines.

Drywall Applicator — Applies plasterboard or other wallboard to ceiling and interior walls of buildings.

Electrician — Installs, maintains, and repairs wiring, electrical equipment, and fixtures. Insures that work is in accordance with relevant codes and may read blueprints.

Foreman, Non-Working, Excl. Service — Supervises and coordinates activities of workers in maintenance, construction, repair and powerplant and operating occupations. Studies work schedules and estimates man-hour requirements for completion of job assignment.

Glazier – Installs glass in windows, skylights, store fronts, and display cases, or on surfaces such as building fronts, interior walls, ceilings and tabletops.

Heavy Equipment Operator, Construction Machinery — Operates several types of power construction equipment, such as compressors, pumps, shovels, tractors, scrapers, or motor graders to excavate, grade earth, pour concrete, etc.

Industrial Truck Operator — Drives gasoline or electric powered industrial truck or tractor, equipped with fork-lift, elevating platforms, or trailer hitch to push, pull, lift, stack or tier merchandise, equipment, or bulk materials in establishment, warehouse, storage yard, factory or at construction site.

Lineman — Strings and repairs cables or wires, installs insulators and erects wood poles, light duty metal towers or heavy duty transmission towers for telephone and telegraph or electrical power transmission or distributions. May work for specialized systems such as street railways or pipelines. May work in tunnels or underground vaults and perform such auxiliary tasks as tree trimming or installing guywire systems.

Machinist — Sets up and operates machine tools and fits and assembles parts to make or repair metal parts mechanisms, tools or machines, applying knowledge of mechanics, shop mathematics, metal properties and layout machining procedures. Studies specifications, such as blueprint, sketch, or description of part to be replaced, and plans sequence of operations.

Maint. Man, General Utility — Performs work involving two or more maintenance skills to keep the machinery, mechanical-equipment and/or structure of an establishment in repair. Duties may involve pipefitting, boilermaking, insulating, welding, machining, machine and equipment repairing, carpentry and electrical work as well as planning and laying out of work relating to repairs; repairing electrical and/or mechanical equipment; installing, aligning and balancing new equipment; and repairing building floors or stairs.

Millwright — Installs new machinery and heavy equipment according to layout plans, blueprints, and other drawings in an establishment and dismantles and moves machinery and heavy equipment when changes in plant layout are required. Uses a variety of handtools, hoists, dollies, and trucks. May construct foundations for machines.

Oiler — Oils and greases moving parts of friction surfaces of mechanical equipment, such as shaft and moving bearings, sprockets, drive chains, gears and pulleys, according to specified procedures and oral instructions.

Order Filler — Fills shipping or transfer orders for goods from stored merchandise in accordance with specifications on sales slips, customers orders or other instructions. In addition to filling orders and indicating items filled or omitted, may keep records of out-going orders, requisition additional stock, or report short supplies to supervisor and perform other related duties.

Auto Painter — Repaints automotive vehicles, such as automobiles, buses and trucks. Removes old paint, masks portions of automobiles not to be painted, and sands rough spots. Mixes and applies paint, enamel or other finishes to metal surfaces with brush or spray gun.

Maintenance Painter — Paints walls, equipment, buildings, bridges, tanks, and other structural surfaces, using brushes and spray guns. May mix colors, oils, etc. to obtain proper color or consistency.

Plumber and/or Pipefitter — Assembles, installs, alters and/or repairs pipe systems (metal, plastic, ceramic, composition, etc.) that carry water, steam, air, or other liquids or gases.

Production Packager — Assembles containers, pours and places materials and products into containers; covers articles or goods with cellophane, paper, and other wrapping materials; cleans, closes, labels, stencils, and stacks articles and containers; and operates or tends filling, packing or wrapping machines.

Roofer – Performs duties concerned with covering roofs and exterior walls of structures with slate, asphalt, aluminum, wood, and related materials using brushes, knives, punches, hammers and other tools.

Rotary Drill Operator — Operates permanent or portable gasoline, diesel, electric or steam draw works to drill oil or gas wells. May also drill shallow boreholes to obtain samples of earth formations, for placement of explosives in seismic prospecting, or for other prospecting tests to discover petroleum.

Rotary Drill Helper — Assists Rotary Driller in operating machinery to drill oil or gas wells, using handtools and power tongs and wrenches.

Sheetmetal Worker — Fabricates, assembles, installs and repairs sheet metal products and equipment such as control boxes, drainpipes, and furnace casings. Work may involve any of the following: sets up and operates fabricating machines to cut, bend and straighten sheet metal; shapes metal over anvils, blocks, or forms, using hammer; operates soldering and welding equipment to join sheet metal parts; inspects, assembles, and smooths seams and joints of burred surfaces.

Structural Steel Worker — Performs any combination of the following duties to raise, place, and unite girders, columns and other structural steel members to form completed structures or structural frameworks, working as member of a crew, hoists and aligns member, fastens member with bolts or fivets, or cuts or welds member to specifications.

Alteration Tailor — Alters clothing to fit individual customers or repairs defective garments following alteration or repair tags or marks on garments.

Taxi Driver — Operates taxicab to transport passengers for fee. May drive limousine or custom-built sedan to pick up and discharge airport passengers arriving or leaving on scheduled flights and be designated chauffeur, airport limousine.

Tire Fabricator &/or Repairer — Fabricates and/or repairs solid and pneumatic tires, pneumatic casings, inner tubes, tire treads, and related products. Includes recapping and retreading automobile tires. May patch inner tubes and seal punctures of damaged tires.

Welders &/or Flamecutters — Joins, surfaces, or otherwise makes or repairs structures or parts, using gas or electric welding, soldering, or brazing equipment with or without filler material; fusing to join or shape lead products or parts, using a gas torch; cutting or perforating metal, using gas or electric cutting equipment.

Bagger – Bags groceries in sack or carton and carries or pushes them in cart to customer's car.

Lubeman, Fuel Pump Attendant — Services automobiles, buses, trucks and other automotive vehicles with fuel, lubricants and accessories. May lubricate vehicle and change motor oil, replace lights or other accessories such as windshield-wiper blades, fan belts, etc., or install antifreeze. May repair or replace tires. Collects payments for services and supplies in cash or by completing credit cards sales form.

Optician, Disp. &/or Optic Mechanic — Performs one or more of the following duties. Sets up and operates machines to grind and polish eyeglass lenses to prescription specifications, and assembles lenses into frames; fabricates lenses to prescription specifications, assists customer in selection of frames and fits frame to customer; fits contact lenses to prescription specifications.

Stock Clerk, Sales Floor — Receives, stores, and issues merchandise on sales floor. Stocks shelves, racks, cases, bins, and tables with merchandise and arranges display of items to attract customer. May periodically take physical count of stock, check and mark merchandise, etc.

Chainman, Rodman &/or Lightkeeper — Measures distances between survey points as directed by surveyor, using steel or cloth tape or surveyor's chain. Rodman: Holds leveling rod or stadia rod at designated points to assist in determining elevations and laying out construction stakes for construction, mining, etc. Lightkeeper: Positions and adjusts light, mirror or electronic signal equipment used in surveying by triangulation to establish angles and elevations.

Baker, Bread, Pastry — Prepares and bakes breads, rolls, muffins, biscuits, cakes, pies, cookies, and puddings according to recipe by measuring and mixing ingredients, shaping and molding dough into desired shapes, placing pans of dough in oven, etc.

Chainman – Pulls graded lumber from conveyor and stacks it in racks according to species, grade markings, and dimension.

Chaser, Lumber — Unhooks chokers from logs brought to landing by high-lead yarder to tractor.

Chokerman, Lumber – Fasten chokers around logs preparatory to yarding them from falling and bucking area to storage or loading landing.

Faller &/or Bucker — Fells &/or saws trees into specified log lengths using power chainsaw, working alone or as a member of a two-man team.

Hooktender — Supervises workers engaged in rigging, operating and dismantling high-lead logging system.

Pondman, Lumber – Feeds logs onto conveyor that moves logs from pond to saw or barker deck.

Rigging Slinger — Installs ground rigging and selects logs to be hauled from forest to yard.

Tester – Performs tests on parts, products or materials before, during or after processing to determine whether the operation and/or characteristics meet required standards and specifications.

Wood Working Machine Operator — Operates one or more hand- or power-fed woodworking machines to surface, size, or joint lumber, or to cut tongues, grooves, levels, beads or molding patterns.

Yarder Engineer — Operates yarder machine at logging site to yard logs from falling and bucking area to truck loading area.

Conveyor Operator or Tender — Controls or tends conveyors or conveyor systems that move materials or products to and from stockpiles, work stations, processes, departments, vehicles and underground workings. May control speed and routing of materials or products.

Fish Cleaner &/or Butcher — Cleans and butchers fish, performing any combination of task, alone or as a member of a crew, such as scraping, eviscerating, cutting and washing.

Cannery Worker — Performs any of a variety of routine tasks in canning, freezing, preserving, or packing food products. Duties may include sorting, grading, washing, peeling, pitting, trimming or slicing agricultural produce.

Line Service Attendant — Performs a variety of aircraft support services such as, services airplane on the line of an airport, filling tanks with gasoline, jet fuel and oil; loads and unloads luggage, other cargo, and containers of food, beverages, and dishes for in-flight meal service; transports and removes luggage and other cargo onto conveyor belts; directs plane to taxi position; operates portable stairs.

Able Seaman — On ship, stands watch at bow or on wing of bridge to look for obstructions in path of vessel. Measures water depth, turns wheel on bridge or uses emergency equipment as directed by mate. Breaks out, rigs and overhauls and stores cargo-handling gear, stationary rigging, and running gear. Paints and chips rust on deck or ship's structure. Must hold government issued certification. When working aboard liquid-carrying vessels, must hold tankerman certification.

Ordinary Seaman — Stands deck department watch and performs a variety of tasks to preserve painted surface of ship and to maintain lines, running gear, and cargo-handling gear in safe operating conditions. May handle lines to moor vessels, wash decks, or load and unload materials.

Carpenter Helper — Assists one or more workers by performing specific or general duties of lesser skill, such as keeping a worker supplied with materials and tools; cleaning working area, machine, and equipment; assisting journeyman by holding materials or tools, and performing other unskilled tasks as directed by journeymen.

CLERICAL

Bookkeeping and Billing Machine Operator — Operates special billing machines, generally a combination typing and adding machine, to prepare statements, bills, and invoices, or operates bookkeeping machines to copy and post data, make computations, and/or compile records of transactions.

Computer Operator – Monitors and controls electronic computer to process business, scientific, engineering and other data, according to operating instructions.

Keypunch Operator — Operates a keypunch machine to record or verify alphabetic &/or numeric data onto tabulating cards, disk or tape.

Peripheral Equipment Operator — Operates on-line or off-line peripheral machines, according to instructions, to transfer data from one form to another, print output, and read data into and out of electronic computer.

Stenographer — Takes dictation of correspondence, reports, and other matters, and transcribes dictated material. Performs variety of clerical duties except when working in stenographic pool. May transcribe materials from sound recordings.

Accounting Clerk — Performs variety of routine calculating and posting duties to accomplish accounting. May perform typing.

Bookkeeper, Hand – Keeps record of financial transactions of establishment or keeps one section or set of financial records.

Cashier – Receives and disburses money in establishments other than banks. Usually involves use of adding machines, cash registers, and change makers.

General Clerk — Workers should be classified as general clerk only if their duties are too varied and diverse to be classified in any specific office clerical occupation. Clerical duties may be assigned in accordance with the office procedures of individual establishments, and may include a combination of bookkeeping, typing, stenography, office machine operation, etc.

Credit Authorizer – Authorizes credit charges against customer's account.

Personnel Clerk — Compiles and keeps personnel records. Records data for each employee such as address, weekly earnings, absences, amount of sales or production, supervisory reports on ability and on date of and reason for termination. Compiles and types reports from employment records. Files employment records. Searches employee files and furnishes information to authorized persons.

Receptionist - Receives visitors coming into the establishment. Determines visitor's purpose and directs him to the proper person or department. May perform additional clerical duties such as typing.

Secretary — Schedules appointments; gives information to caller, takes and transcribes dictation, and otherwise relieves officials of clerical work and minor administrative and business detail.

Switchboard Operator — Operates cord or cordless switchboard to relay incoming, outgoing and inter-office calls. May supply information to callers and record messages.

Ticket Agent — Sells tickets for transportation agencies such as airlines, bus companies other than city buses, railroads and steamship lines. May check baggage and direct passengers to designated concourse, pier, or track for unloading.

Teller – Receives and pays out money and keeps records of money and negotiable instruments involved in various bank transactions.

Clerical Supervisor — Supervises and coordinates activities of workers engaged chiefly in one type of clerical function such as typing, filing, bookkeeping, tabulating data, etc. May assume responsibility for completion of work assignments by clerical force being supervised and for the accuracy of completed assignments.

Credit Clerk - Processes applications of individuals applying for loans and credit.

Meter Reader, Utilities — Reads electric, gas, water or steam consumption meters and records volume used by residential and commercial customers.

Production Clerk — Work involves most of the following: Expedites flow of work within or between departments of an establishment according to work schedules; reviews number, type, and proposed completion data of units to be produced; confers with department supervisors to determine progress of work and completion dates; compiles reports on progress of work and machine, tool and equipment failures to inform planning department of production delays. May expedite material and may keep inventory of material in department.

Shipping & Receiving Clerk — Receives incoming shipments of merchandise and/or prepares merchandise for shipment and keeps records pertaining thereto. May supervise other shipping room workers.

Stock Clerk, Storeroom & Warehouse — Receives, stores and issues equipment, materials, merchandise, supplies, tools, dies or foodstuffs, and compiles stock records in stockroom warehouse or storage yard. Work involves a combination of the following: Checking incoming orders, classifying and inspecting when necessary; storing supplies; apply identification to articles; issuing supplies; taking periodic or perpetual inventory, making up necessary reports; requesting or ordering supplies when needed.

Airplane Dispatcher — Regulates and controls commercial airline flights according to government and company regulations to expedite and insure safety of flight; compiles aircraft dispatch data, such as scheduled arrival and departure times at check points and scheduled stops, amount of fuel needed for flight, and maximum allowable gross takeoff and landing weight.

Transportation Agent — Expedites movement of freight, mail, baggage, and passengers through airline terminals. May prepare airway bill of lading on freight; record baggage, mail and freight weights, and number of passengers on airplane. Routes inbound and outbound air freight shipments.

Dispatcher, Vehicle Service Worker – Dispatches buses, taxis, trucks and other motor vehicles for conveyance of freight or passengers. Dispatches workmen or servicemen for normal installation service or emergency repair. May use radio or telephone.

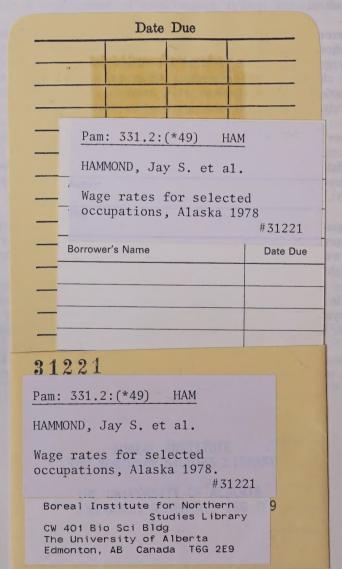
Marker – Prints and attaches price tickets to articles of merchandise using one or several methods, such as marking price on tickets by hand or using ticket-printing machine.

Salesman — Persons concerned wholly or primarily with selling when knowledge of the goods or services sold is required. Also may sell services and/or products such as books, magazines, notions, brushes, etc., by going from house to house without making appointments and/or by making appointments or following leads from management or other workers.

Salesman, Real Estate — Rents, buys and sells property to clients on commission basis performing duties such as studying property listings, interviewing prospective clients, accompanying clients to property site, discussing conditions of sale, and drawing up real estate contracts.

Traffic Agent — Contacts firms to solicit freight business and contacts travel agencies, schools, clubs, and other organizations to solicit passenger patronage. May specialize in soliciting freight or passenger contracts.

Sales Clerks — Persons who sell any of a large variety of goods or services usually inexpensive and not requiring much more knowledge of the goods or services other than price. May write out sales slips and ring up sales on cash register.







ALASKA DEPARTMENT OF LABOR

RESEARCH & ANALYSIS P. O. BOX 1149 JUNEAU, ALASKA 99811

OFFICIAL BUSINESS

ALASKA
DEPARTMENT OF LABOR
0.9 建硬砂 YMENT SECURITY DIVISION BOOK

P.O. BOX 3-7000 JUNEAU, ALASKA 99802
OFFICIAL BUSINESS

EMPLOYMENT SECURITY MAIL POSTAGE AND FEES PAID

LAB 449

LIBRARY
BOREAL INSTITUTE
THE UNIVERSITY OF ALBERTA
CW401 BIOLOGICAL SCIENCES BLDG
EDMONTON ALBERTA CANADA T6G 2E9

